

**MENLO POLO CLUB**  
**Rules & Regulations 2018**

Revised May 2018

Name

Signature

Date

**Defined terms are capitalized and definitions are found in the Bylaws of Menlo Polo Club (Adopted October 31, 2017)**

- 1) Membership of the Menlo Polo Club (Club) provides the privilege to use and enjoy the Club Premises for polo in accordance with Menlo Polo Club Rules and Bylaws
- 2) The Club Season is determined by the Board.
- 3) The Club has FIVE types of polo playing membership:
  - a) Full Membership: 4 or more chukkers per day, twice per week
  - b) Half Membership: 2 chukkers per day, twice per week or 4 chukkers on one day
  - c) Student (in full-time education) Membership; 50% discount on Full or Half
  - d) Dawn Patrol: First year only & new polo players only, 2 chukkers once a week
  - e) Stick & Ball Membership: stick & ball twice a week.
- 4) The price of annual membership dues is determined by estimating the expected total season costs less expected income and then dividing the remaining cost between the total number of Members. If a shortfall vs budget occurs at the end of the season, the Club reserves the right to bill that season's members the amount of the shortfall. (Ratio used: Full = 1; Half = 0.5; DP = 0.25)
- 5) Rights, privileges, restrictions, rules and regulations relating to memberships and to each class of membership may be added, changed, modified, amended or repealed by the Board from time to time.
- 6) Members will be notified prior to the season start each year of the expected upcoming season's dues. 100% of dues are payable before the first day of play.
- 7) Credit Cards payments are acceptable but a small ~3% charge will be added.
- 8) Members must also pay a \$250 deposit for usage of MCC Equestrian Membership at the start of the season. Balances at year end are transferred to following year. Members may only use their Equestrian Membership on the days that MPC leases the MCC field.
- 9) All Playing Polo Members are required to perform duties or find a substitute. Duties are: timing, flagging, scoring, 3<sup>rd</sup> man and umpiring. Failure to perform assigned duties repetitively may result in a fine.
- 10) All Club Members must be current Members of the United States Polo Association and must know the [USPA Rules](#)  
 [REDACTED]
- 11) All Authorized Players are required to have current valid medical insurance and to sign a liability Release before mounting.
- 12) All Members should complete a Medical Information Form that will be held by Club Manager.  [REDACTED]
- 13) All dogs must be on a leash at all times during polo play. Dogs can be off-leash after 5pm or once all play stops for the day.
- 14) Members may bring guests to the Club facilities. Members are responsible for their guests.
- 15) No member of the Club, agent or employee of the Club shall be reprimanded or subjected to verbal abuse by any Member.
- 16) Members are expected to conduct themselves in a manner that will not interfere with other Members' enjoyment of the Club. Abusive behavior and language are specifically prohibited and repeated incidents may result in suspension or expulsion from the Club.

- 17) Members are responsible for the conduct of their employees, contractors or agents, including, but not limited to, professional polo players, grooms and trainers, while on the Club Premises. In the event a professional player in the employ of a member is suspended from play, the Club specifically disavows any responsibility for any cost, direct or otherwise, incurred by the player or the member sponsoring or employing said player.
- 18) The illegal use of drugs or the abuse of alcohol at Club facilities by Memberslayers, employees, agents or Guests is strictly prohibited.
- 19) Any violation of the Club Rules and Regulations, Bylaws or failure to comply with the decisions of the Board or the instructions to the Club Manager may result in: warning; a fine; a suspension; expulsion; or any combination thereof. Membership may be revoked by the Board of the Club for repeated violation of any of the Club rules.
- 20) The type of action taken for a rules violation is left to the discretion of the Club Manager and the Board. Their interpretations and rulings shall be final in accordance with the Club By-laws.
- 21) No person is permitted to make any communication on behalf of the Club, unless specifically authorized by the Board. A person who represents the Club at another polo club will abide by the rules of conduct of the other polo club and Menlo Polo Club.  
 [REDACTED]
- 22) Any complaints, suggestions, or constructive criticism regarding the operation of the Club shall be submitted in writing to the Board.
- 23) POLO RULES. The Club conducts all its polo matches, including player conduct and safety, in accordance with the [rules and regulations established by the United States Polo Association](#) and the Menlo Polo Club.  
 [REDACTED]
- a) It is the responsibility of all polo members and/or players to be familiar with, and adhere to, both the rules and regulations of the United States Polo Association and the rules and regulations of the Club.  
 [REDACTED]
- b) Helmets, white jeans/britches must be worn by all players and officials at all times.. Eye protection (goggles and /or face mask) and knee protection is mandatory and must be worn at all times when playing . The Club recommends elbow protection.
- c) Members must own a current set of Menlo Polo Club Red, White & Blue Jerseys and an Air-Horn. All must be brought to each game..
- d) The Board will publish each season’s polo calendar prior to the start of the season ..
- e) All play during the season is contingent upon weather and field conditions. Access to the fields may be restricted and polo may be cancelled at the discretion of the Club Manager or the Board.
- f) Members requesting play, practice chukkers and/or tournament participation must be arranged by signing up at the Club website before Thursday noon time. Guest requesting play should contact the Club Manager before Thursday noon time. Guest chukkers are limited by the Club Manager depending upon availability. The Club Manager will send out line-ups the day before play.
- g) Horses may be warmed up in a manner that does not interfere with the chukkers.
- h) The Club Manager controls all matters related to the operation of the Club Premises. Any matter requiring an immediate decision during play must be referred to the Club Manager. The Club Manager has full authority to enforce all applicable rules and regulations. The Club Manager’s decisions shall be final.
- i) No Member may “give or sell” their chukkers to another member. If a Member plays another member’s chukkers they should not consider these to be “additional chukkers” over their membership limit.
- j) Player substitutions are allowable, at the discretion of the Club Manager.

- k) Members sponsoring tournaments are expected to pay for food & drink for members, trophies for all winning teams. EMT and Flaggers will be provided by the Club.
  - l) External sponsors are encouraged and require Board approval and a Board liaison.
  - m) If tournament team entrants wish to organize their team line-up by the players themselves, the team line-up must be approved by the Club Manager, prior to the entry deadline.
  - n) Normally, no tournament entry fee is required for Members; however, the Board reserves the right to impose fees.
  - o) A tournament entry fee will be required for guests. Entry fees will be set by the Board prior to the tournament.
  - p) The Club Manager will make umpire and other duty assignments for each day of play as needed and as appropriate given the player's skill level and horse availability (for umpiring).
  - q) It is the player's responsibility to check the email notification to see if he or she is scheduled to time or umpire. Punctuality is also essential for duties: (Umpiring, timing, 3<sup>rd</sup> man or flagging ).  
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  - r) Professional players may be invited to play at no charge to the Members at the discretion of the Board..
  - s) Playing guests are welcome to play at the Club.
- 24) **PLAYER CONDUCT & SAFETY.** Menlo Polo Club is proud of the standard of polo at our club. We place importance on safe play and we expect good sportsmanship. We expect Members to be courteous to team-mates, opponents and the umpires.
- 25) **EMERGENCY CARE PROCEDURE FOR INJURED PLAYERS**
- 1) Club Manager, the onsite EMT or an MPC Member who is a licensed physician should take charge of the evaluation procedure and will determine if Medical assistance and/or ambulance is required.
  - 2) Encourage the player not to get up until a medical technician determines it is safe to do so. Do not move an injured player. Do not remove the injured player's helmet.
  - 3) Make sure all horses and players are kept at a safe distance (20 feet) from the injured party.
- 26) **EMERGENCY CARE PROCEDURE FOR INJURED HORSE.** Club Manager should take charge of the all procedures regarding an injured horse.

I acknowledge receipt of the [MPC Bylaws](#).  [ ]

I acknowledge receipt of the [MPC Rules & Regulations](#).  [ ]

I acknowledge receipt of and I am familiar with the [USPA Rules](#).  [ ]

Signature

Name

Date